

Contract

No/.....2018

Today, 20.06.2016 between **Stara Zagora Regional Economic Development Agency** with registration number: BG123079354 and headquarter: Bulgaria, Stara Zagora, 6000, 122 Stoletov str., represented by Rumyana Grozeva, Executive Director, hereinafter referred to as "the Contractor"

and, TAX ID: and registered office at, represented by, hereinafter referred to as "the Provider"

the following contract for the implementation of activity A3.2 Interregional workshop on eco-labels and non exclusive GPP practices" within the project "Green public procurement for resource - efficient regional growth – GPP4GROWTH", PGI02462, under the INTERREG EUROPE programme issued.

Scope and Manner of the Contract

The Contractor hereby engages the Provider to provide services described herein under "Scope and Manner of the contract."

The Provider is obliged to design and deliver an Input study on the "eco-labels and non exclusive GPP practices" workshop to support SZREDA and partners with the primary source of knowledge in the field of the **eco-labels and non exclusive GPP practices** for the capacity building processes of the interregional workshop, and will a) define the most relevant issues to be discussed and addressed by regional authorities, b) provide guidelines and directions, and c) elaborate on needs and challenges.

For that purpose the provider has to provide support covering the following tasks:

- Guidelines for the organisation of the workshop such as event details, participation, format and agenda.
- Presenting the main lessons learnt from the analysis phase of the project.
- Research on existing eco-labels used in specific key sectors of interest of the GPP4Growth regions.
- Recommendations in the form of topics to be presented and discussed in the workshop.
- Guidelines for the preparation of the summary report. The final methodology report for collecting cases of new business models should be prepared in English language.

Implementation period of the contract

The services, subjects of the herein contract, mentioned in the "Scope and Manner of the contract" will be delivered according to the following deadlines:

Input study on the "eco-labels and non exclusive GPP practices" workshop will be prepared up to 30.04.2018.

Duration of the contract

The herein Contract is signed for the periodto 30.04.2018.

The Contract will be considered as terminated with the implementation of the tasks of the two parties and payment for the services.

Payment for the Services

The Provider hereby agrees to provide the Contractor with such services in exchange for consideration described herein under "Payment for the Services".

The value of the services, mentioned in the "Scope and Manner of the Contract" is structured as follows:

The cost service excluding VAT is 20 000,00EUR equal to 39 116,60BGN.

The payment will be made after the execution of the task, the approval of the Provider and the signing of Handover Protocol.

The payment will be made in one instalment upon completion of the services described above. The payment will be ordered on the following Provider's bank account:

BANK NAME:

IBAN:

SWIFT:

HOLDER:

BRANCH ADDRESS:

The contract will be considered complete when the payment described above is completed which has to take place not later than two months after the approval of the report by the Provider. Should the Contractor fails to pay the Provider the full amount specified in the invoice issued after the signing of the Handover Protocol up to the date mentioned above, the Contractor has to pay a late fee equal to 0.1% per day added to the amount from the date (but not more than 10% of the contract amount) after the expire of the one month period.

If the Contract is terminated in advance and one-sided by the provider, both parties will establish a joint statement of accounts showing all fees paid to that time, and itemizing work performed. If work performed exceeds fees paid to date, Provider will be paid by the Contractor for the unpaid work. If fees paid exceed work performed to date, Contractor will return unearned fees to the Provider.

Other terms and conditions

- The Contract shall be prepared in English, in two original papers for each of the parties.
- All costs associated with the preparation and submission of the Contract shall be covered by the parties.
- The value of services, subjects of this Contract must be listed and quoted in EUR and their equivalent value in BGN.
- This contract shall be governed by the laws of the Republic of Bulgaria.

In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures:

Rumyana Grozeva, PhD

Contractor

xxxxxxx,

Provider