

Project Code: PGI02462
Project ACRONIM: GPP4GROWTH



No. № 002-TI-GPP4G-S /19.01.2018

TO WHOM IT MAY CONCERN

INVITATION FOR TENDER

Within the activities of the EU funded project "**Green public procurement for resource - efficient regional growth – GPP4GROWTH**", PGI02462, under the **INTERREG EUROPE** programme, we invite you to prepare and submit a tender that relates to the activity "**A3.2 Interregional workshop on eco-labels and non exclusive GPP practices**" and the deliverable "**Input study on the "eco-labels and non exclusive GPP practices" workshop**".

The **Stara Zagora Regional Economic Development Agency (SZREDA)**, Stara Zagora, Bulgaria, intends to award a **contract for services** supporting to its role in the GPP4GROWTH project and with regards to the abovementioned activity and related deliverable, which will be the primary source of knowledge for the capacity building processes of the interregional workshop, and will a) define the most relevant issues to be discussed and addressed by regional authorities, b) provide guidelines and directions, and c) elaborate on needs and challenges. The final input study will be made available to workshop participants in advance, so that they can prepare for their participation.

More specifically, the requested support would comprise the following tasks:

- Guidelines for the organisation of the workshop such as event details, participation, format and agenda.
- Presenting the main lessons learnt from the analysis phase of the project.
- Research on existing eco-labels used in specific key sectors of interest of the GPP4Growth regions.
- Recommendations in the form of topics to be presented and discussed in the workshop.
- Guidelines for the preparation of the summary report.



STARA ZAGORA REGIONAL ECONOMIC DEVELOPMENT AGENCY

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The tender must be prepared in English language and sent to SZREDA electronically to the following email rumyana@szeda.eu by the **11th of April 2018**. There is no specific form to fill-in for the tender's submission.

The date of final delivery for the deliverable **"input study on the "eco-labels and non exclusive GPP practices" workshop"**, is on the **30th of April 2018**, provided that all relevant other project deliverables needed for the effective completion of the subject of the current tender will have been made timely available by respective project partners.

All services offered under the current invitation to tender shall be quoted in Euro excluding Value-Added Tax (VAT). The total available budget for the services to be offered by the successful tenderer should not exceed **20 000€**.

Dr. Rumyana Grozeva,
Executive Director



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